

## **MCSO Reserve Deputy Program**

The mission of the Reserve Deputy is to support and augment the Regular Deputy within the Law Enforcement Unit of the Sheriff's Office in the areas of Road Patrol, River Patrol and Community Services. Reserve Deputies also supplement the Regular Deputies in the performance of law enforcement duties as needed during emergencies or special operations.

### **Road Patrol:**

The Reserve Deputy augments and supports the Regular Deputies by accomplishing tasks, which ensure that the Regular Deputies are utilized to the fullest extent possible in the performance of their duties. Reserve Deputies provide back-up assistance, cover functions and transport of prisoners for the Regular Deputies. The Reserve Deputies also enforce traffic laws and perform other traditional law enforcement duties.

### **River Patrol:**

Oregon Law requires the Sheriff's Office to provide law enforcement on the waterways of the State. As part of their duties, a Reserve Deputy may assist the River Patrol Deputies with patrolling the largest area of water in the State of Oregon. As with Road Patrol, the Reserve Deputies will augment and support the River Patrol Unit Deputies in the performance of their duties.

### **Community Service:**

The Multnomah County Sheriff's Office Reserve Deputies also perform many community service oriented activities commonly referred to as "Special Details". These include; traffic control for parades, competitions, other community events, summer park patrols, security details for county, city and community functions, as well as school sporting and other events.

The Reserve Deputy Program Coordinator is [Sergeant Matt Jordan](#)

Click [here to apply](#) to become a volunteer Reserve Enforcement Deputy. You will only be able to apply when we are accepting applications.

When we are not accepting applications, you can click on the link below to request notification when the next recruitment opens. Go to the menu on the top left and select "Class Specifications." Search for Reserve Deputy. Click on Reserve Deputy and a description of the position will pop up. Click on "Subscribe," enter your information and hit "Submit." You will receive an email notification when we are accepting applications for Reserve Deputy.

**Below is the link to submit your name for notification when we are accepting applications:**

<https://www.governmentjobs.com/careers/multnomah>

Once a person has completed the recruitment process and been selected for the Reserve Deputy Program, training may begin prior to the beginning of the scheduled academy.

Classes for the academy generally begin in September and run through May. Most academies are conducted on two week nights and one weekend day, each week. The academy is a commitment of everyone's time, money and energy. We are dedicated to producing the best trained Reserve Deputies in the State of Oregon and therefore expect all candidates to exhibit a high degree of scholastic standing, professionalism and personal integrity. There are numerous practical exercises requiring satisfactory results, which test your learned knowledge and abilities.

The academy is a classroom and "hands on" experience that teaches you how to be the best Reserve Deputy you can be and will provide instruction that covers the following: Criminal Law, Emergency Vehicle Operation, Police Report Writing, Procedural Law, Patrol Procedures, Field Note Taking, Interview and Interrogation, Motor Carrier Safety, Crime Scene and Evidence Handling, Motor Vehicle Code, Traffic Law Enforcement, Marine Law, Robbery and Crimes in Progress, DUI Enforcement, Use of Chemical Agents, Firearms, Court Testimony and Presentation, Defensive Tactics, Search and Handcuff, Use of Police Canine, Assault and Domestic Violence, Tactical Communication, Building Searches, First Aid and CPR, Community Policing, Drug Recognition, Juvenile Law, Bomb and Explosive Identification, and Arson Investigation. This list of subjects is not comprehensive.

### **Selection:**

In order to meet the screening qualifications for recruitment, applicants must meet the following:

- Be a US Citizen.
- Be at least 21 years of age.
- Possess a valid Oregon or Washington State Driver's License with a clean record.
- Have a High School Diploma or a G.E.D. equivalent.
- Must be employed in an occupation that does not result in a conflict of interest with the Sheriff's Office. Examples of such occupations include but are not limited to:
  - Police, Reserve or Corrections Officer for another agency
  - Private Investigator
  - Private Security or Loss Prevention
  - Taxi Driver or Tow Truck Operator
  - Bartender or Cocktail Server

### **EQUAL OPPORTUNITY EMPLOYMENT**

Multnomah County will give consideration to all qualified applicants for appointment without regard to race, religion, color, national origin, sex, age, marital status, physical or mental disability, political affiliations, sexual orientation, gender identity, source of income, family status or any other non-merit factor.

Below is an outline of the selection process. We expect to evaluate candidates as follows:

1. **Application review:** We will review all online applications, which includes supplemental questions, to identify the candidates who meet the minimum qualifications.
2. **Initial records check:** Your responses to the supplemental questions will be used to obtain your criminal and driving history. If you have applied before we may also review previous application information.
3. **Suitability exam:** This step requires candidates to schedule a test time to answer questions about themselves presented in two exams. There is also a follow-up phone interview with a background investigator that must be completed before suitability results can be determined.
4. **ORPAT physical abilities test:** This is a timed course that was developed by the state's certifying agency, DPSST. Candidates must successfully complete the full course in six minutes and thirty seconds or less.
5. **POST written exam:** This is a four-section timed exam that includes math, reading comprehension, spelling and grammar, and report writing. Candidates must receive a score of 70 or higher to pass. This exam is not required for candidates who have a bachelor's degree.
6. **Oral exam:** A scored panel interview that will establish placement on the certification list.
7. **Background check and reference checks:** Background investigations are conducted on candidates who successfully complete the exam process and turn in the Statement of Personal History (SPH) form. Completed background files are reviewed by the Human Resources Director and the Chief Deputy of Law Enforcement.
8. **Ride along:** Candidates are expected to complete a ride along with Multnomah County law enforcement personnel during the process to see the work environment first-hand. Ride alongs are scheduled through Human Resources.
9. **Command staff interview:** The Chief Deputy of Law Enforcement may request a one-on-one interview with a candidate after reviewing the background file. If scheduled, a candidate may receive a conditional offer of hire which may be confirmed upon successful completion of a drug screen, a physical, and a psychological exam, paid for by the Multnomah County Sheriff's Office.

**Note:** Application information may be used throughout the entire selection process. This process is subject to change without notice.

1. Successful candidates will then be scheduled to attend the Clackamas County Inter-agency Reserve Academy which generally begins in Mid-September and ends in February.
2. Upon graduation from the Reserve Academy you may attend a short mini-academy. You will then enter an 18 month probation period to rate your performance and commitment to determine if you are able to meet the high standards of the Multnomah

County Sheriff's Office Reserve Unit. During part of this phase you are assigned to work with Field Training Officers (FTO) who will provide training and evaluate your progress.

3. There is some personal expense associated with being a Reserve Deputy Sheriff. You are expected to furnish some of your own equipment such as flashlight, duty bag, boots, etc. This expense is generally less than \$500 depending on the equipment and optional items you choose to purchase.
4. All Reserves are required to perform a mandatory minimum of 288 hours of service to the Multnomah County Sheriff's Office per year. This will include patrol, training, special details and other activities.

We ask that you have completely read and understand the above section on recruitment before submitting an application. Applications must be submitted online. If you encounter problems completing your application you may call 503-988-4300.