



# Multnomah County Sheriff's Office

234 SW Kendall Ct, Troutdale OR 97060

*Exemplary service for a safe, livable community*

MICHAEL REESE  
SHERIFF

503 988-7300 PHONE  
www.mcso.us

## OLCC Special Event Application Information Sheet

### Applicant Information

Date: \_\_\_\_\_

**Full Name:** \_\_\_\_\_  
Last First Middle

**Address:** \_\_\_\_\_  
Street Address Apartment / Unit #  
City State Zip Code

**Phone #:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Driver's License #:** \_\_\_\_\_  
**Driver's License State:** \_\_\_\_\_

### Event Information

**Address:** \_\_\_\_\_  
Street Address Apartment / Unit #  
City State Zip Code

**Phone #:** \_\_\_\_\_

### Required Documents

Prior to submission, ensure the following is attached to prevent any delays in processing

- Completed OLCC Application
- Copy of Driver License(s) of the legal owner(s)
- \$35 Processing Fee (Make checks payable to Multnomah County Sheriff)
- Map of the location of the event (basic layout of event)

Please indicate how you would prefer the application to be returned to you

- Email signed copy to the email address listed on this form.
- Mail signed copy using USPS
- Leave message for in person pick up