Gresham Police Department

City of Maywood Park

Multnomah County Sheriff

Troutdale Police Department

City of Wood Village

ALARM PERMIT APPLICATION

Multnomah County
False Alarm Reduction Program
PO Box 92153
Portland, OR 97292-2153
Phone: (503) 251-2411
FAX: (503) 251-2454
Email: alarms@mcso.us
Website:
www.mcso.us/public/alarms.htm

OFFICIAL USE ONLY

Amount Received: _____

Date Received: _____

Date Issued: _____

Alarm Permit #: _____

Alarm Permit #: _____

Customer #:: _____

ALARM USER INFORMATION

Business Name (if applicable): _____

Alarm User Name (required): _____ Date of Birth: _____

2nd Alarm User Name: _____ Date of Birth: _____

Alarm Premise Address: _____

City: _____ State: _____ Zip: _____

Alarm Premise Phone # (required): ( ) _____ Mobile Phone ( ) _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

PREMISE TYPE

- ☐ House
- ☐ Rental House
- ☐ Condominium
- ☐ Apartment
- ☐ Business
- ☐ _____

ALARM SYSTEM FEATURES: Please Check One Box Only

- ☐ Audible Burglary Alarm ONLY (Audible **system-activated** signal of entry/attempted entry).
- ☐ Silent Burglary Alarm ONLY (Silent **system-activated** signal of entry/attempted entry).
- ☐ Robbery/Silent Alarm ONLY (Silent **manually-activated** signal for police assistance. Police can be summoned even if the burglary alarm is turned off).
- ☐ TWO ALARM FEATURES: Audible Burglary alarm AND a Robbery/Silent Alarm.
- ☐ TWO ALARM FEATURES: Silent Burglary alarm AND a Robbery/Silent Alarm.

See Reverse for Permit Fee Information. **PAYMENT ENCLOSED: $_____**

If no payment is received, you will be billed at the mailing address.

ALARM COMPANY INFORMATION:

Is your Alarm System Monitored? Yes ( ) No ( )

Monitoring Company: _____ 24-Hour Phone #: ( ) _____

EMERGENCY CONTACT INFORMATION:

List up to two (2) people that possess a key and have permission to access the premises and deactivate the alarm.

Contact Person #1 Name: _____ Phone: ( ) _____

Contact Person #2 Name: _____ Phone: ( ) _____

SPECIAL INSTRUCTIONS FOR OFFICER RESPONSE:

Site Directions, cross streets, disabled persons, dogs, security gates/codes, guards, etc.

_____

_____

DESCRIPTION OF FEES AND HOW TO FILE YOUR APPLICATION:

Systems with both robbery/silent and burglary alarm capabilities require separate permits for each function.

- **System Activated Burglary Alarm**
  (Audible or Silent) — $32 Gresham; $25 Maywood Park, Unincorporated Multnomah County, Troutdale, Wood Village
- **Manually Activated Robbery or Panic Alarm**
  (Silent) — $32 Gresham; $25 Maywood Park, Unincorporated Multnomah County, Troutdale, Wood Village
- **Both Features** — $64 Gresham; $50 Maywood Park, Unincorporated Multnomah County, Troutdale, Wood Village

Exemptions to Annual Permit Fee(s)

- Residential Users age 62 or over – list date of birth on application. Business Users do not qualify for waiver.
- Economically disadvantaged residents – proof of status is required each year to maintain exempt status.

Please make all checks or money orders payable to **Multnomah County**.

Please mail your completed application along with the annual permit fee, if any, to:
Multnomah County False Alarm Reduction Program
PO Box 92153
Portland, OR 97292-2153

DESCRIPTION OF FALSE ALARM PENALTIES DURING A PERMIT YEAR:

Permit years are NOT calendar years. They are established on the date the application is processed.

	Maywood/Multnomah	Troutdale/ Wood Village	Gresham
First False Alarm	No Charge	No Charge	$61
Second False Alarm	$50	$75	$90
Third False Alarm	$75	$100	$119
Fourth False Alarm *	$100	$200	$235
Fifth or subsequent Alarm**	$200	$300	$352

Failure to pay false alarm penalties before the invoice due date will result in a $25 late fee charge ($29 in Gresham). Continued failure to pay false alarm fines will result in suspension of police response to the alarm.

* Police response to the alarm may be suspended after the fourth false alarm. Suspension may be lifted if corrective action is taken and submitted in writing

** Police response to the alarm may be revoked for the remainder of the permit year after the fifth false alarm.

PENALTIES FOR FAILURE TO OBTAIN / MAINTAIN PERMIT

- Failure to apply for a permit within 30 days after the alarm system becomes operative may result in a late fee assessment ($29 for Gresham alarm users, $25 for all other users).
- Failure to renew a permit within 30 days of expiration date will result in a late fee assessment ($29 for Gresham alarm users, $25 for all other users).
- Failure to obtain and/or maintain an alarm permit (including payment of fines or fees) may result in suspension of police response to the alarm.

PLEASE CONTACT US IMMEDIATELY AT (503) 251-2411 IF:

- You move or have your alarm system disconnected. Failure to cancel your alarm permit in a timely manner may result in charges against your permit account *even after you move or disconnect your alarm.*
- You change your name, phone number(s) or mailing address
- You need to change your emergency contact information
- Your living situation changes, such as a person with a physical disability moves into your home.